

Scottsdale Towne Center

Contractor/Vendor Certificate of Insurance Requirements

Dear Insurance Administrator,

The following **VENDOR / CONTRACTOR INSURANCE REQUIREMENTS** pertain to any and all vendor or contractor that has been hired by or for a tenant, tenant's entity, agents and representatives located at Scottsdale Towne Center (15444-15784 North Frank Lloyd Wright Blvd., Scottsdale, AZ 85260) to perform any work, duty or activity such as, but not limited to, new and existing tenant construction, improvements, and/or one-time and routine maintenance and repairs, for a tenant located at Scottsdale Towne Center (unless otherwise indicated).

PRIOR TO the Pre-Construction Meeting and/or Mobilizing On-Site:

1. Submit a Certificate of Insurance to include the below Certificate Holder and Additional Insureds with the required minimum coverage of \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate.
2. Submit the required Construction Security Deposit or Contractor/Vendor Security Deposit payable to Imagine Scottsdale Towne Center, LLC (if applicable per tenant's lease).

The following parties MUST appear on the Vendor Certificate of Insurance:

***CERTIFICATE HOLDER:**

Imagine Scottsdale Towne Center, LLC
2425 East Camelback Rd.
Suite 750
Phoenix, AZ 85016

***ADDITIONAL INSURED'S:**

Imagine Scottsdale Towne Center, LLC
Oceanview Life & Annuity Company, LLC
Vestar Properties, Inc.

***REFERENCE / DESCRIPTION:**

Tenant's Store Name

Please submit the requested COI by ONE of the following methods to:

EMAIL: tray@vestar.com & szubert@vestar.com

FAX: 480-966-5445

MAIL: IMAGINE SCOTTSDALE TOWNE CENTER, LLC
c/o Vestar Property Management
2425 East Camelback Rd., Suite 750
Phoenix, AZ 85016

-Thank you-