

Scottsdale Towne Center

Tenant Certificate of Insurance Requirements

Dear Tenant and/or Tenant's Insurance Administrator,

The Tenant's Certificate of Insurance must be submitted **PRIOR TO Delivery by Landlord of the Leased Premises to Tenant** at Scottsdale Towne Center (15444-15784 North Frank Lloyd Wright Blvd., Scottsdale, Arizona 85260). Tenant's Certificate of Insurance will remain in full force and effect, without interruption, during the entire term of Tenant's Lease Agreement and/or while Tenant occupies any said Premises at Scottsdale Towne Center.

Tenant's Certificate of Insurance shall include Tenant's Specific Insurance Requirements (types, coverage, limits, etc.) outlined in Tenant's Lease Agreement, and said Certificate of Insurance shall include the correct insureds outlined below.

Please have Tenant's insurance carrier(s) automatically forward new Certificate(s) of Insurance (COI) to us when Tenant's insurance policy renews annually, changes mid-year or is canceled, as required per the lease agreement.

The following parties **MUST** appear on the Tenant Certificate of Insurance:

CERTIFICATE HOLDER:

- **Imagine Scottsdale Towne Center, LLC**
2425 East Camelback Rd.
Suite 750
Phoenix, AZ 85016

ADDITIONAL INSURED'S:

- **Imagine Scottsdale Towne Center, LLC**
- **Oceanview Life & Annuity Company, LLC**
- **Vestar Properties, Inc.**
- **Tenant's dba Name**
(if different from insured's entity name)

Please submit the requested COI within ten (10) days by ONE of the following methods to:

EMAIL: AZCOI@vestar.com
FAX: 480-966-5445

MAIL: Imagine Scottsdale Towne Center, LLC
c/o Vestar Property Management
2425 East Camelback Road
Suite 750
Phoenix, AZ 85016

-Thank you-