

Surprise Towne Center

Surprise, AZ 85374

Tenant Certificate of Insurance Requirements

Dear Tenant and/or Tenant's Insurance Administrator,

The Tenant's Certificate of Insurance must be submitted prior to Delivery by Landlord of the Leased Premises to Tenant at Surprise Towne Center. Tenant's Certificate of Insurance must remain in effect, without interruption, during the entire term of Tenant's Lease Agreement and/or while Tenant occupies said Premises at Surprise Towne Center.

Tenant's Certificate of Insurance shall include Tenant's Specific Insurance Requirements (types, limits, etc.), outlined in Tenant's Lease Agreement, and said Certificate of Insurance shall include the correct insureds outlined below.

Lastly, please have Tenant's insurance carrier(s) automatically forward new Certificate(s) of Insurance (COI) to us when Tenant's insurance policy renews annually, changes mid-year or is canceled.

The following parties **MUST** appear on the Tenant Certificate of Insurance:

CERTIFICATE HOLDER:

Surprise Towne Center Holdings, LLC
C/O Vestar Property Management
2425 E. Camelback Rd
Suite 750
Phoenix, AZ 85016

ADDITIONAL INSURED'S:

- 1) **Surprise Towne Center Holdings, LLC**
C/O Vestar Property Management
2425 E. Camelback Rd
Suite 750
Phoenix, AZ 85016
- 2) **Vestar Properties, Inc.**
Heitman Capital Management LLC
191 N Wacker Dr.
Suite 2500
Chicago, IL 60606
- 3) **Tenant's dba Name & Store #**
(if different from insured's entity name)

Please submit the requested COI within ten (10) days by one of the following methods to:

EMAIL: AZCOI@vestar.com

FAX: 480-966-5445

MAIL: Surprise Towne Center Holdings, LLC
c/o Vestar Property Management
2000 E. Rio Salado Parkway
Suite 1150
Tempe, AZ 85281

-Thank you-