



Crockett Row at West 7th Retail Employees Vehicle Decal and Access Card Request Form

This form is required for all retail employees who work at Crockett Row at West 7th. The designated parking area for retail employees and owners is confined to the TOP LEVEL of the NE parking garage, specifically excluding the ramp leading to top level.

Please complete the following information. Once verified, you will be issued a window decal for your vehicle and a parking garage access card. Tenants will be billed \$20 for each employee access card that is lost or not returned after termination of employment.

**PLEASE NOTE EACH WINDOW DECAL AND ACCESS CARD IS
ASSIGNED TO ONE SPECIFIC VEHICLE AND IS NON-TRANSFERABLE.**

Employer: _____

Employee Name: _____

Employee Phone Number: _____

Vehicle Year: _____ Vehicle Make & Model: _____

Vehicle Color: _____ License Plate Number: _____ State: _____

BY SIGNING BELOW, I HEREBY AGREE TO THE CROCKETT ROW AT WEST 7TH PARKING RULES & REGULATIONS AND UNDERSTAND THAT I AM REQUIRED TO PARK ONLY IN THE DESIGNATED EMPLOYEE PARKING AREA SET FORTH BY PROPERTY MANAGEMENT. I UNDERSTAND AND AGREE THAT MY VEHICLE WILL BE TOWED WITHOUT ADDITIONAL NOTICE OR WARNING IF IT IS NOT PARKED IN THE DESIGNATED EMPLOYEE PARKING AREA. I AGREE THAT I AM SOLELY RESPONSIBLE FOR ALL TOWING CHARGES AND THE MINIMUM TOWING CHARGE IS \$295.00.

Employee's Signature: _____ Date: _____

Manager's Name: _____

Manager's Signature: _____

Submit Forms via Email to West7thParking@gmail.com

FOR OFFICE USE ONLY

Crockett Row at West 7th Retail Employee Window Decal Number: _____

Access Card Number: _____ Assigned Block: _____

Verified & Issued by: _____ Date: _____



Retail Employee Parking Rules & Regulations

RETAIL EMPLOYEE AND OWNER PARKING IS CONFINED TO THE **TOP LEVEL OF THE NE PARKING GARAGE. THIS SPECIFICALLY EXCLUDES THE RAMP LEADING TO THE TOP LEVEL.**

If, **and only if**, the top level of NE parking garage is completely full, employees may slowly work their way down the ramp leading to the top level and park in the available space nearest to the top level of the garage. **Retail employee parking is not permitted on the 4th level at any time!**

The NE garage has an entrance from Foch Street just south of West 7th Street and an entrance from Crockett Street just east of LA Fitness. The top level is served by an elevator (level 5) and security is available 24/7 to escort you to your vehicle by calling 817-825-3297. Parking in the designated employee area is **free**.

The following parking areas are intended for the *exclusive* use of **customers and patrons of WEST7TH** and are **NOT** available for retail employees, managers and owners:

- ✘ NC Garage
- ✘ SC Garage
- ✘ NE Garage – except the top level
- ✘ Crockett Street (between Norwood and Foch Street)
- ✘ West 7th Street (south side frontage adjoining WEST7TH)

Employees, managers and owners who chose to park anywhere besides the designated parking area are subject to tow.

- ✓ Towing is enforced!
- ✓ **Towing is expensive! Minimum tow charge is \$295.00**
- ✓ Towing is inconvenient!

Your assistance in improving the availability of parking for customers and patrons is sincerely appreciated.
Thank you!

I ACKNOWLEDGE THAT I HAVE RECEIVED, READ, AND UNDERSTOOD THE ABOVE CROCKETT ROW AT WEST7TH RETAIL EMPLOYEE PARKING RULES & REGULATIONS.

Employee's Signature _____ Date _____

QUESTIONS?

Contact the parking manager at 817-889-3634 or West7thParking@gmail.com